



Employee Safety Orientation
Top ten unsafe acts and conditions.

It is not possible to provide a complete list of unsafe acts and conditions. The following are regarded as the basic unacceptable unsafe acts and conditions within our company. They do not represent all of the unsafe acts or conditions, which may be found in the construction industry.

9 out of 10 accidents are the result of unsafe acts. Do not take short cuts and do not think "it won't happen to me."

Ten Unsafe Acts:

"An unsafe act is a violation of an accepted safe procedure which could lead to an accident."

1. Operating equipment without proper authority.
2. Failure to warn other of unsafe conditions.
3. Operating equipment and vehicles at improper speeds.
4. Making safety devices inoperable and failure to use safety devices.
5. Use of defective equipment or using equipment improperly.
6. Failure to use required personal protective equipment.
7. Improper loading or placement.
8. Improper lifting.
9. Service equipment while still in motion or still engaged or repairing equipment when not qualified
10. Not being focused on what you are doing and potential risk factors.

Ten Unsafe Conditions:

"An unsafe condition is hazardous to physical conditions or circumstances which could lead to an accident."

1. Inadequate guards or protection.
2. Defective tools, equipment, or substance.
3. Congesting.
4. Inadequate warning system(s)
5. Fire and explosion hazards,
6. Substandard housekeeping.
7. Hazardous atmospheric conditions: gases, dust, fumes, vapors, etc.
8. Excessive noise, headphones, ear buds, loud music.
9. Excessive heat or humidity
10. Inadequate illumination or ventilation.

For your safety and the safety of others, employees must not commit unsafe acts or unsafe conditions and should report any unsafe act or condition to your supervisor. I understand that it is my responsibility to review and adhere to the company safety policies.

Employee Signature: _____

Date: _____